

St. Mary's/St. Rose Pastoral Council Minutes

Tuesday, November 15, 2016- 6:00 PM

Location: St. Mary's

"We are an inviting faith-filled Catholic community made up of two unique parishes devoted to life-long learning and discipleship through prayer, service, and sharing."

- | | |
|------------------------|-------------------------------|
| I. Opening Prayer | Pastoral Leader, Lincoln Wood |
| II. Call to Order | Chair, Tom Neely |
| III. Attendance/Quorum | Secretary, Margie Cunningham |

Present: Mary Behnke, Barb Christensen, Margie Cunningham, Kevin Murray, Tom Neely, Rod Young, Andy Heckman, Jim Kluz, Gloria Kasel, Leeann Little, Lincoln Wood.

Absent: Ken Baierl, Shannon Seelig, both excused.

- IV. Approval of Minutes – Motion to approve by Barb Christensen, Seconded by Rod Young
- V. Committee reports
 - a. Finance Mary Behnke reported
 - i. A decision was made to pay Dick Fletcher \$20 per hour for snow removal for shoveling and hand work. Dick refuses to accept payment for clearing driveways and lots with the plow truck.
 - ii. A decision was made to purchase new handicapped parking signs for the church lot.
 - iii. Parish funds will be used to cut rain drainage in the sidewalks to prevent ice buildup.
 - iv. Discussion about getting rid of old television sets
 - b. TCE Wagenson
 - i. Director of RE Vosters – no report
 - ii. Youth Ministry Scherer – no report
 - c. Worship & Spiritual Life Informal Committee
 - i. Lincoln reported that plans are in place for Christmas music, environment, candles, wreaths, etc.
 - d. Human Concerns Schley/Erdman
 - i. Pat Schley reported the Goodfellows collection is well under way.
 - ii. Christmas cards, decorations and other items are being collected for the King residence.
 - iii. Human concerns is looking for new members and new leadership
 - e. Parish Council of Catholic Women Young/Little
 - i. St. Rose PCCW
 - 1. Leeann Little reported that the St. Rose PCCW will purchase 44 chairs – this completes the count of 200 necessary
 - 2. PCCW is considering how many cookbooks to order and how much to charge

3. Upcoming events: soup/bake sale, Christmas party, Nutcracker Sweet
 - ii. St. Mary's PCCW
 1. Carol Young reports that the St. Mary's cookie walk is coming up on December 10/11
 2. Have requested the finance council look into the purchase of commercial dishwasher for the parish hall
 - f. Buildings & Grounds Christensen/Meating
 - i. St. Mary's
 1. Barb and Tom reported that there is no update on downspouts for the parish hall.
 2. Rain water: Cutting groves in the sidewalk on the eaves trough – the water drains onto the sidewalk. It's proposed to cut slots in the ground in the spring. Waiting on the winter to see what happens with the new roof, water flow and snow handling.
 3. Old Television sets – Tom reported that he has a person that he will contact to get rid of them.
 4. Sound system – The Griffin family would like to donate funds towards this. We are currently looking for another family donor to help fund this cause.
 - ii. St. Rose
 1. Make a difference day went well
 2. Glen Meating – double decker chair rack cost \$900 with shipping. He has materials and the means to weld and put them together instead of purchasing. PCCW will be responsible for the wheels.
 - g. Pastoral Leader Report Wood
 - i. Pilgrimage went well
 - ii. Halloween Hustle was a success
 - iii. Met with Meitler group – re: Catholic schools. Walking us through some possibilities for some school choice dollars. The administration is a lot of money and the Diocese is looking to take on that load of admin. They listened to us on our situation and where we saw ourselves.
 - iv. Lots of baptisms coming up
 - v. Administrative tasks are heavy this time of year. Budget process starting next month.
 - vi. The Diocese is coming after the first of the year to audit our financial processes.
- VI. Unfinished Business
- a. Stewardship Sunday (10 Minutes)
 - i. Tri-fold handout distributed on an upcoming weekend. The quarterly mailing goes out the week before and will be included with end of year statement. We will also have them in the pews that Sunday and the next. By mid-February all respondents will be contacted. Training starts in late February and new ministers start in March. Ken Baierl is now the scheduler for Bear Creek. Looking to schedule upcoming years Stewardship in November each year.
 - b. Mission Statement for Parishes (10-15 Minutes)

- i. After meeting with staff, they thought there should be more involvement with other groups to involve them more. The feeling was that the more people you involve, the longer it's going to drag out. Lincoln will work with the small group and propose a draft in the bulletin. Any feedback will be consumed and finalized.
 - c. Financial Policies/Procedures (20 Minutes)
 - i. Work continues on getting policies/procedures in place
 - d. Advent/Christmas (10 Minutes)
 - i. Music and environment is arranged
 - ii. Best year for Pastoral staff as Christmas is on Sunday – no extra masses.
- VII. New Business
- a. Parish wish list (15 minutes)
 - i. Lincoln introduced the idea of a parish wish list. This is a strategic meeting for longer/bigger projects. In regard to memorials, etc. they are putting together a wish list. Ideas will be vetted through finance and pastoral councils. All wishes will be kept internally on a list document. Gifts can be used strategically for long term things. The small group – under \$300 it can be added on the wish list. Any item over \$3,000 has to have finance council for approval. We need to be good stewards of the monies that are given to us. There will be separate wish lists for St. Mary's, St. Rose and for the school items.
 - ii. Feedback – good idea to get things in place and approved ahead of time so that time is not wasted. Great for the committee's to know that there is a list being created for needs, etc.
 - iii. People want to know what their dollars went to. We need to let people know and send them a thank you note.
 - iv. Good way to respect the intention of the donor.
 - b. PCCW Dishwasher
 - i. PCCW– Is currently looking for bids on the dishwasher. PCCW approached the finance council – looking for approval to raise money to purchase the dishwasher and are looking for the parish to cover the cost to install. There was no plan and no bid, etc. They talked about taking the household dishwasher out and replacing it with a commercial. Currently there is only room for silverware in the dishwasher.
 - ii. We need someone to come and talk to the group to discuss and then address questions. PCCW needs to do the research and the discovery on it.
- VIII. Open Forum
- a. Rod Young - We need to address the hot water (or lack of) situation in the kitchen in the parish center. No need for people to be twisting wires to get hot water.
 - b. Jim Kluz – Brought up the idea of getting intention book. Lincoln mentioned it to Stempers to bring in some samples. An Intention book is for intentions to be written in for parishioners to write in when they light a candle. Waiting on Stempers to bring in some samples.
 - c. Tom Neely – Would like to know how we can recognize the loved ones that have lost a partner. Recognize once per year and allow them to be acknowledged during a mass.

- IX. Motion to Adjourn made by LeeAnn Little, seconded by Rod Young
- X. Closing prayer by Lincoln
- XI. Next meeting scheduling for January 17, 2017 at St. Rose at 6:00 PM